Providence Psychotherapy, LLC Patti McCurdy, LMFT

 Therapy Services Consent Agreement

**Confidentiality**

All information between therapist and client is held strictly confidential unless:

1. The client authorizes the release of information.
2. The client presents as a physical danger to self or others.
3. Child/elder abuse/neglect suspected. \*Therapists have a duty to warn and are mandated reporters.

**\**To maintain confidentiality***, your therapist will not speak to you outside of the therapy office ***unless*** you speak to her first. *It is not ethical for therapists to be personal Facebook or social media friends with clients.* ***\*Patti McCurdy does not appear in court*** *to provide testimony for any kind of court related case. You agree to this by signing this form. If you are seeking therapy for anything current or future court related, please ask for a referral to another therapist. A letter verifying therapy services or status of therapy can be provided for a fee of $100.00.*

**Financial Terms** Your therapist may or may not choose to file your insurance for you on a session-to-session basis. *You* are responsible for verifying insurance benefits *prior* to each appointment including confirming co-pay amount, co-insurance amount and eligibility and advising your therapist each session. You are responsible for maintaining your insurance records and for informing the therapist of any changes while receiving therapy services. If you make an error of underpayment, you are responsible for advising your therapist and paying the full amount due within 7 days of the discovered error. If you make an error of overpayment, you may receive a refund if requested within 7 days of the appointment. The refund will be made for the overpayment amount *less t*he expenses the therapist has incurred collecting or refunding the overpayment including a fee for the therapist’s time, credit card processing charges or taxes already paid. You are responsible for the full fee of therapy services. Fees are due at the time of service. Fees for therapy services are $150.00 for an initial assessment and $125.00 for regular (50-55 min) sessions. A discount *may or may not* be available per session for self-pay clients. *You agree to pay for your therapist’s time as well as all fees and expenses involved in collecting outstanding balances.* By entering into therapy and signing this form you agree to the financial terms outlined in this agreement and waive your ability to disagree in the future.

**Scheduled Appointments:** Appointments are scheduled first come first serve based on the therapist’s current availability schedule. If an error in scheduling occurs your therapist will work in best effort to reschedule as soon as possible. Your therapist cannot guarantee weekly or bi-weekly appointments, specific days or times for appointments and may be out of the office at any time for illness, trainings, or time off.

 **Cancelled Appointments** ***If notice of cancellation is not given by text to 478-396-8388 more than 24 hours prior to the appointment time, you are responsible for paying a late cancellation fee of $50.00***. Insurance does not cover late cancellation fees. *There are no exceptions. You agree* for your credit card to be charged *in your absence for late cancellation fees*. If your credit card is declined you are responsible for making payment within 7 days of the missed appointment. Appointment reminders are sent as a courtesy. **\*\*Appointments cannot be cancelled by responding to the appointment reminder system.**

**Contact Information** Text **478-396-8388** or email **pattiamelia@yahoo.com**. Confidential texting on the pMD app. **Emergency Procedures** If you have a health-related emergency call 911. If you want a therapy consultation outside of scheduled appointment times, text 478-396-8388. Your therapist will text you back at her soonest availability. There is a fee comparable to in session fees (not covered by insurance) for such consultations. You credit card will be charged accordingly. Download the pMD app for confidential texting.

**Client Consent and Authorization for Therapy Services** By signing this form, I authorize my therapist to carry out mental health assessments and treatments. My therapist may contact me by phone, text, mail pMD app and email. I understand of those methods, only the pMD app is HIPAA compliant communication. I understand that although therapy is helpful, it can be uncomfortable at times. I enter into therapy services willing and so advised. No guarantees are made for results of therapy services. Your therapist may discontinue services, referring you to another therapist; at any time at her discretion. By signing below, I attest that I understand, have fully read and agree to this therapy services agreement.

Printed Name(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_

Client Signature(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_